



2010–2011 Fee schedule

Offshore Facilities

(from 1 July 2010 to 30 June 2011)

Services	Fee ¹ (AUD)
Advisory Visit	Schedule A (see below)
Documentation Review	\$ 210 / hour
Application Fees²	
- Standard	\$ 2,125
- Corporate Accreditation ³	
- Conversion of existing accreditations to Corporate	No Application Fee
- Additional application in same program and same location	\$ 1,062
- Additional application in different program or different location	\$ 2,125
Initial Assessment and any visits other than routine Reassessments ⁴	Schedule B (see below)
Administration Charge ⁵	\$300
Linked Accreditation ⁶	Discount may apply

Schedule A ⁷	Fee
- Preparation, on-site visit and/or in-office activity, and reporting time	AUD\$ 210 / hour
- NATA Lead Assessor travel time to and from Australia	AUD\$ 1,010 / day
- Travel, incl. business class return airfares from originating NATA office	At cost
- Accommodation at a reasonable quality hotel	At cost
- Per diem expenses for each member of the assessment team	ATO rate ⁸
Schedule B	
- All Schedule A Fees plus the following:	
- On-site time for each Technical Assessor if they require payment	AUD\$ 210 / hour
Schedule C	
- Travel, accommodation and per diem expenses as detailed in Schedule A plus on-site time charge for each Technical Assessor as detailed in Schedule B. All other costs are covered by the Annual fee.	

Annual Fee and Scheduled Reassessments

Chargeable Units	Administration ⁹ Fee	Fee per Unit ¹⁰	Total Fee (Example: One Unit)	Total Fee (Example: Two Units)
Annual Fee¹¹				
- For each field at each location	AUD\$ 1,614	AUD\$ 1,986	AUD\$ 3,600	AUD\$ 5,586
Scheduled Reassessments	Schedule C (see above)			

To calculate the Total Fee, multiply the number of units¹⁰ for the facility by the fee per unit¹⁰, and add one Admin Fee⁹.

See Notes (over)

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Version 1.0 – June 2010

Notes

1. Off-shore laboratories are not subject to Australian Goods and Services Tax (GST) for NATA accreditation and related services.
2. If an initial assessment has not been conducted within twelve months of the application date and the delay has been caused primarily by the applicant, an additional application fee will be charged. If the application is still pending after two years of the application date, the application will lapse.
3. See Policy Circular #1 available in the Publications section at www.nata.com.au or from your nearest NATA office.
4. These include Follow-up Assessments, Follow-up Reassessments, Variation Visits (for extensions to the scope of accreditation and signatory approvals), and Reassessments for facilities on a shortened reassessment period. Each month, NATA invoices for any additional accreditation services performed outside of regular reassessments.

Extensions to the scope may be accommodated at the same time as a scheduled routine reassessment but only where review of the additional activities (including signatories) does not compromise the purpose of the reassessment and where additional time and/or technical assessors are not required. Where additional effort is required, fees will be charged in accordance with this schedule.

5. Administration Charge – Initial assessments, follow-up assessments, follow-up reassessments, shortened reassessments and visits for variations to scopes of accreditation and/or signatories will attract an additional fee to cover the administrative costs of processing these activities.
6. More than one field or program in the same location, but with the same Authorised Representative and the same company name.
7. The cost of airfares and travel time for NATA staff and Technical Assessors may be shared between groups of laboratories covered during the same trip.
8. Per diem expenses at the daily rate allowed by the Australian Taxation Office for the economy in which the accreditation activities are conducted.

Per diem expenses are payable in full for every day on which a NATA Lead Assessor or Technical Assessor is located in an overseas economy for more than four hours. For example, if a NATA Lead Assessor or Technical Assessor arrives from Australia at 10.30am on 12 July 2010 and departs for Australia at 8.25am on 19 July 2010, the travel allowance paid is calculated on 8 days.

9. The Administration fee component of your Annual Fee covers the cost of maintaining NATA as an organisation capable of providing accreditation and related services.
10. The cost of establishing and maintaining an accreditation or GLP recognition varies with its breadth and complexity. A unit is a measure of the assessment effort incurred to service an accredited facility.
11. Annual fees (pro-rata to 30 June in the first year) are charged from the date of accreditation.