



# NDT field technical control worksheet

FIELD TECHNICAL CONTROL : Site \_\_\_\_\_ Date \_\_\_\_\_  
 Job ID \_\_\_\_\_ Method \_\_\_\_\_

ASPECT TO BE EVALUATED ON-SITE	REQUIREMENT/COMMENTS	ACCEPTABLE/ UNACCEPTABLE
<b>GENERAL COMPANY AND/OR CLIENT SITE POLICIES</b>		
<i>Review OH&amp;S practices relevant to the job or site (e.g., JSAs)</i>		
<i>Corporate image items (uniforms etc.)</i>		
<i>Review client interface/communication arrangements if applicable</i>		
<i>Are there any site-specific contractual requirements applicable to the testing work undertaken?</i>		
<i>If client representative available at the site seek client feedback on testing services provided if appropriate - Name of <b>client rep</b> interviewed:</i>		
<b>EXAMINE SET-UP FOR SELECTED JOB</b>		
<i>Adequate job instructions conveyed to the technician?</i>		
<i>Were any customer-specified requirements conveyed?</i>		

ASPECT TO BE EVALUATED ON-SITE	REQUIREMENT/COMMENTS	ACCEPTABLE/ UNACCEPTABLE
<i>Are the current company test procedure and/or published testing/ acceptance standards available?</i>		
<i>Is the current company worksheet (test record) available?</i>		
<i>Is there evidence that performance of all equipment has been checked and is suitable for the task?</i>		
<i>Is the operator sufficiently experienced in the test item or should additional training have been considered before allocation of the job?</i>		

**OBSERVE PERFORMANCE OF SELECTED JOB**

<i>Is the test conducted in accordance with the internal company procedure/standard?</i>		
<i>How long did it take to perform the test?</i>		
<i>Was this time in line with expectations?</i>		
<i>Were the acceptance criteria applicable to the item tested and was it applied correctly (including consideration of measurement uncertainty in the case of numerical specifications)?</i>		
<i>Were sketches, terminology, technique and technical details satisfactory?</i>		
<i>Was the area tested described/photographed in sufficient detail to avoid any ambiguity?</i>		
<i>Does the worksheet comply with all requirements (including any client-specified requirements)?</i>		

ASPECT TO BE EVALUATED ON-SITE	REQUIREMENT/COMMENTS	ACCEPTABLE/ UNACCEPTABLE
<p><i>Are the test results released to the client at the site, and, if so, is this performed in accordance with company requirements?</i></p>		
<p><i>Is a formal test report required and, if so, is the information entered to the reporting system adequate for the final report to be prepared?</i></p>		

**Evaluation conducted by \_\_\_\_\_**

**Technician undertaking work \_\_\_\_\_**

**Follow-up recommendations (if applicable):**