



FORENSIC SCIENCE ACCREDITATION ADVISORY COMMITTEE

Agenda and Papers

27th Meeting

August 25th 2020

TBA

Chairman: Mr Chris Pearman

Secretary: Mr Andrew Griffin

1. **Meeting introduction and associated administrative matters**

1.1 Confirmation of attendance and apologies

1.2 Chair's opening remarks

1.3 Reminder regarding conflict of interest and confidentiality

1.4 Confirmation of the minutes of the previous meeting held 9th of May 2019

1.5 Review of action items arising from the minutes of the previous meeting

1.6 Other business

2. **Committee membership**

2.1 Review of current membership and composition of the Committee

3. **Reports from committee members**

4. **General Manager update**

4.1 The General Manager Operations and Technical, or delegate, will provide an update to AAC members on major NATA initiatives and other matters as relevant.

5. **International update**

6. **Stakeholder engagement**

7. **Analysis and review of risks to impartiality**

8. **Review of accreditation criteria and processes**

8.1 **Review of the relevant NATA Accreditation Criteria**

General Accreditation Criteria;

General Accreditation Guidance;



Specific Accreditation Criteria;

8.2 Review of scope of accreditation descriptors

8.3 Update on other policies including general NATA policies and ILAC and APLAC documents, where applicable

8.4 Feedback from AAC on technical issues raised during accreditation recommendation reviews

9. Technical matters

9.1 Issues arising from assessments

9.2 Proficiency testing matters

9.3 Metrological traceability matters

9.4 Major projects

9.5 Precedents

10. Assessors

10.1 Summary of new appointments and retired assessors since the previous meeting

10.2 Specific technical assessor training needs

10.3 Identification of areas/disciplines where technical assessors need to be recruited

11. Other business

12. Accreditation statistics

13. Next meeting & close