



members

Member Advisory Forum

TERMS OF REFERENCE



members

MAF

Member
Advisory
Forum



NATA's objective in establishing the MAF is to provide a mechanism to promote engagement with members as a key stakeholder

Purpose

The MAF is established to:

- Provide an opportunity for members and other relevant stakeholders to engage with NATA.
- Share information and obtain feedback on a variety of NATA initiatives and activities.
- Gain insight and advice on trends, drivers, and priorities relevant to NATA members.
- Ensure that NATA continues to provide services that add value to members

MAF Structure

- MAF membership is open to both NATA members and other stakeholders relevant to NATA members.
- MAF has broad representation based on NATA activities covering geographic, industry, public and private organisations.
- There is no fixed number (minimum or maximum) of MAF members but ideally, MAF will be comprised of up to 15 members at any one time.
- MAF has no standing subcommittees but if necessary, adhoc working groups can be established to address specific issues.
- NATA staff are not members of MAF.



MAF Members' Roles and Responsibilities

MAF's role is the provision of advice focusing on:

- How accreditation and other NATA services can support the needs of the membership.
- Operational insights from the members' perspective.
- The longer-term value proposition across NATA's services.
- Advice on industry trends, business drivers and technology priorities and potential for new services (incl accreditation, education, other).
- Advice on professional activities such as conferences, education etc in which NATA could participate.

The responsibilities of MAF members are:

- Commitment to participate for two years and attend meetings.
- Provision of transparent and constructive feedback.
- Maintenance of confidentiality.



MAF Structure

- MAF will meet twice per year with at least one meeting to be held face-to-face where possible. These meetings are chaired by a senior member of NATA staff.
- Additional meetings could be organised to address a specific business need(s) or to progress the work of an adhoc working group. These meetings may be chaired by a MAF member or member of NATA staff as appropriate.

MAF Structure

- A quorum is defined as 50% of current membership.
- NATA Board members may attend by invitation.
- Key NATA staff and other subject matter experts attend meetings, as necessary.
- MAF NATA Internal Committee (MAFIC) has responsibilities for organising and facilitating meetings, including meeting logistics, and providing regular updates.

Review

The ToR will be reviewed at the last meeting each calendar year.