

**GEOTECHNICAL AND CIVIL CONSTRUCTION MATERIALS
TESTING ACCREDITATION ADVISORY COMMITTEE**

Agenda

31st Meeting

12th May 2022 at 10:30am

Chair: Mr Anthony Cullinane

Secretary: Ms Diane Hobday

1. **Meeting introduction and associated administrative matters**
 - 1.1 **Confirmation of attendance and apologies**
 - 1.2 **Chair's opening remarks**
 - 1.3 **Reminder regarding conflict of interest and confidentiality**
 - 1.4 **Confirmation of the minutes of the previous meeting held 9 September 2020**
 - 1.5 **Review of action items arising from the minutes of the previous meeting**
 - 1.6 **Other business**
2. **Committee membership**

Review of current membership and composition of the Committee.
3. **General Manager update**

The General Manager Operations and Technical, or delegate, will provide an update to AAC members on major NATA initiatives and other matters as relevant.
4. **International update**
5. **Reports from committee members**



6. **Technical matters**
 - 6.1 Precedents and issues arising from assessments and from AAC review of accreditation recommendations
 - 6.2 Proficiency testing matters
 - 6.3 Metrological traceability matters
 - 6.4 Significant projects / initiatives
7. **Stakeholder and member engagement**
 - 7.1 Stakeholders
 - 7.2 Members
8. **Review of accreditation criteria and processes**
 - 8.1 Review of the relevant NATA Accreditation Criteria
 - 8.2 Review of scope of accreditation descriptors
 - 8.3 Update on other policies including general NATA policies and ILAC and APAC documents, where applicable
9. **Assessors**
 - 9.1 Summary of new appointments and retired assessors since the previous meeting
 - 9.2 Specific technical assessor training needs
 - 9.3 Identification of areas/disciplines where technical assessors need to be recruited
10. **Analysis and review of risks to impartiality**
11. **Accreditation statistics**
12. **Other business**
13. **Next meeting & close**