**INSPECTION ACCREDITATION ADVISORY COMMITTEE**

**Agenda and Papers**

**20th Meeting**

**6th of June 2022**

**NATA Melbourne Office**

**Chair:** Mr Andrew Walker

**Secretary:** Mr Amir Murad

# Meeting introduction and associated administrative matters

## Confirmation of attendance and apologies

## Chair’s opening remarks

## Reminder regarding conflict of interest and confidentiality

## Confirmation of the minutes of the previous meeting held 17 December 2019

## Review of action items arising from the minutes of the previous meeting

## Other business

# Committee membership

# General Manager update

# International update

# Reports from committee members

# Technical matters

## Precedents and issues arising from assessments and from AAC review of accreditation recommendations

## Proficiency testing matters

## Metrological traceability matters

## Significant projects / initiatives

# Stakeholder and member engagement

## Stakeholders

## Members

# Review of accreditation criteria and processes

## Review of the relevant NATA Accreditation Criteria

General Accreditation Criteria;

General Accreditation Guidance;

Specific Accreditation Criteria;

## Review of scope of accreditation descriptors

## Update on other policies including general NATA policies and ILAC and APAC documents, where applicable

# Assessors

## Summary of new appointments and retired assessors since the previous meeting

# New appointments

# Retired assessors

## Specific technical assessor training needs

## Identification of areas/disciplines where technical assessors need to be recruited

# Analysis and review of risks to impartiality

# Accreditation statistics

# Other business

# Next meeting & close