

**INTEGRITY OF EQUIPMENT AND STRUCTURES
ACCREDITATION ADVISORY COMMITTEE**

Agenda

49th Meeting

20th October 2022

NATA Melbourne

Chair: Mr Geoff Williams

Secretary: Ms Diane Hobday

1. **Meeting introduction and associated administrative matters**
 - 1.1 Confirmation of attendance and apologies
 - 1.2 Chair's opening remarks
 - 1.3 Reminder regarding conflict of interest and confidentiality
 - 1.4 Confirmation of the minutes of the previous meeting held 17 November 2020
 - 1.5 Review of action items arising from the minutes of the previous meeting
 - 1.6 Other business
2. **Committee membership**
3. **General Manager update**
4. **International update**
5. **Reports from committee members**
6. **Technical matters**
 - 6.1 Precedents and issues arising from assessments and from AAC review of accreditation recommendations
 - 6.2 Proficiency testing matters
 - 6.3 Metrological traceability matters
 - 6.4 Significant projects / initiatives
7. **Stakeholder and member engagement**
 - 7.1 Stakeholders



7.2 Members

8. Review of accreditation criteria and processes

8.1 Review of the relevant NATA Accreditation Criteria

8.2 Review of scope of accreditation descriptors

8.3 Update on other policies including general NATA policies and ILAC and APAC documents, where applicable

9. Assessors

9.1 Summary of new appointments and retired assessors since the previous meeting

9.2 Specific technical assessor training needs

9.3 Identification of areas/disciplines where technical assessors need to be recruited

10. Analysis and review of risks to impartiality

11. Accreditation statistics

12. Other business

13. Next meeting & close

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