



National Association of Testing Authorities, Australia

ANNUAL GENERAL MEETING

66th Meeting - 12 October 2022

MINUTES

Minutes of the sixty-sixth Annual General Meeting of the National Association of Testing Authorities, Australia held via Zoom, commencing at 12:15 pm.

Zoom Registered Attendees'

(a) NATA Board

*David Turner (Chair)
Sanmarié Schlebusch
Mark Burgess
*Jill Disint
*Giacomo Collica
*John Leeder

**Authorised Representative*

(b) Member Representation

Andrew Rumney	Bob Du
Cade Smallpage	Christopher Boyd
Christopher Singleton	Frances Adamas
Gamil Ibrahim	Hassan Bakos
Ian Wesley	James Philip
John Ashes	Keith Dixon
Ken Knappett	Kym Pham
Lilian Milis	Maree Stuart
Mark Burch	Milana Ranieri
Nataliya Humen	Peter Mckinley
Susan Badman	Susan Weston
Tharaka De Silva	Tim Chao
Walter Chitsike	

(c) NATA staff

Jennifer Evans	Chief Executive
Melinda Sims	General Manager, Business Services
John Styzinski	General Manager, Operations and Technical
Tony Vandenberg	General Manager, Compliance & Governance
Susan Harry	General Manager, Stakeholder Relations
Rob Passam	General Manager, Information Communication Technology
Danielle Dicker	Technical Manager
Phillip Hill	Quality Systems Manager
Nirvana Cilingiryan	Operations Manager

Jason Mitroussis
Tharien Klaumanns-Moller
Belinda McGann
Darina Ross
Paul McMullen
Judy Smart
Andrew Griffin
Gillian Treloar
Naomi Aitken
Brendan Dunphy
Brendon Moo

Assistant Operations Manager
Accreditation Training Manager
Chief People Officer
Client Engagement Manager
Sector Manager - Calibration
Deputy Sector Manager - Calibration
Sector Manager - Legal & Clinical Services
Deputy Sector Manager - Legal & Clinical Services
Training Manager
Marketing Manager
Head of Marketing & Communications

(d) Invited guests

Russel McGree

Partner, Audit & Assurance Stuart Brown & Co

(e) Other attendees

None

APOLOGIES

Tracey Farrar

Eric Swayn

1. WELCOME

The Chair declared the 2022 NATA AGM open and welcomed all members and guests to the meeting.

2. MINUTES OF 65th ANNUAL GENERAL MEETING

The minutes of the sixty fifth Annual General Meeting of the National Association of Testing Authorities, Australia held on 13 October 2021 were presented.

It was resolved:

AGM Res

No 166 “that the minutes of the sixty-fifth Annual General Meeting held via Zoom on 13th October 2021, be taken as read and confirmed.”

3. CHAIR’S ADDRESS

The Chair noted the challenges faced by NATA in the past financial year, including the continued COVID-19 pandemic, as well as inflationary pressures and natural disasters and remarked on the adaptability and resilience demonstrated by all staff.

The Chair also noted that 2022 was also a cause for celebration with NATA’s 75th anniversary and congratulated NATA’s marketing team on their efforts to showcase the NATA story.

The Chair also commented on the positive working relationship between the NATA Board and the Executive Management team.

4. THE YEAR IN REVIEW

NATA CEO, Jennifer Evans presented the review and highlighted the following.

NATA’s Visibility

NATA’s Marketing and Communications team have been working to raise the organisation’s profile in conjunction with celebrating NATA’s 75th anniversary. This included the production of short videos, interviews and an increased social media presence.

Member Advisory Forum

NATA has successfully established the Member Advisory Forum. This forum enables sharing of information, insight and advice, and fundamentally ensures accreditation continues to add value to members. The group provides broad representation and meets twice each year.

Accreditation Activities

NATA’s accreditation activities continue to be impacted by the COVID-19 restrictions necessitating adaption in the delivery of services. Despite this NATA continued to meet its overall Charter of Service target of 90%, reaching 91% for the period.

Financial performance

Revenue was largely as budgeted, but with expenses below budget a net profit had been achieved.

Year ahead

Looking forward, NATA will roll out its multi-site accreditation model and commence assessment to the new version of ISO 15189 for pathology facilities.

NATA will also welcome its four yearly evaluation by the Asia Pacific Accreditation Cooperation in March and looks forward to renewing its Memorandum of Understanding with the Commonwealth Government.

5. NEW BOARD APPOINTMENTS AND RETIREMENTS

The Chair welcomed Jillian Disint as a newly appointed director of NATA, and noted the reappointment of Tracey Farrar and David Turner.

The Chair thanked John Leeder for this time on the NATA Board.

6. FINANCIAL REPORTS

The Association's financial reports, the reports of the directors and the auditor's report for the financial year ending 30 June 2022 were received and accepted.

There were no questions on the reports for the auditor. The auditor remarked that NATA was in a sound financial position.

7. GENERAL BUSINESS WITH QUESTIONS FROM MEMBERS

There being no other business, the Chair declared the meeting closed at 1 pm.

Signed

Date