



members

Member Advisory Forum

TERMS OF REFERENCE



members

MAF

Member
Advisory
Forum



NATA's objective in establishing the MAF is to provide a mechanism to promote pro-active engagement between NATA and the members.

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Purpose

The MAF is established to:

- Provide a joint opportunity for NATA to engage with a group of key representative members and other relevant stakeholders that represent the interests of the broader member community.
- Share information and obtain feedback on a variety of NATA strategic initiatives and activities.
- Gain insight and advice on trends, business drivers, and priorities relevant to NATA members to better shape the delivery of services for the mutual benefit of all parties
- Ensure that NATA continues to provide services that add value to members.

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MAF Structure

- MAF membership is open to both NATA members and other stakeholders relevant to NATA members.
- MAF has broad representation based on NATA activities covering geographic, industry, public and private organisations.
- There is no fixed number (minimum or maximum) of MAF members but ideally, MAF will be comprised of up to 15 members at any one time.
- MAF has no standing subcommittees but, if necessary, adhoc working groups can be established to address specific issues.
- NATA staff are not members of MAF.



MAF Members' Roles and Responsibilities

MAF's role is the provision of value driven advice focusing on:

- How accreditation and other NATA services can support the needs of the members.
- Operational insights from the members' perspective.
- The longer-term value proposition across NATA's services.
- Advice on industry trends, business drivers and technology priorities and potential for new services (incl accreditation, education, other).
- Advice on professional activities such as conferences, education etc in which NATA could participate.

The responsibilities of MAF members are:

- Commitment to participate for two years and attend meetings.
- Provision of transparent and constructive inputs and feedback.
- Maintenance of confidentiality

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Meetings

- MAF will meet twice per year with at least one meeting to be held face-to-face where possible. These meetings are chaired by a MAF member or senior member of NATA staff as appropriate.
- Additional meetings could be organised to address a specific business need(s) or to progress the work of an adhoc working group.
- A quorum is defined as 50% of current membership.
- NATA Board members may attend by invitation.
- Key NATA staff and other subject matter experts attend meetings, as necessary.
- MAF NATA Internal Committee (MAFIC) has responsibilities for organising and facilitating meetings, including meeting logistics, and providing regular updates.

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Review

The ToR will be reviewed at the last meeting each calendar year.