



National Association of Testing Authorities, Australia

ANNUAL GENERAL MEETING

67th Meeting - 11 October 2023

MINUTES

Minutes of the sixty-seventh Annual General Meeting of the National Association of Testing Authorities, Australia held via Microsoft Teams, commencing at 12:10 pm.

Attendees'

(a) NATA Board

*David Turner (Chair)

Jill Disint

*Giacomo Collica

**Authorised Representative*

(b) Member Representation

Shibu Abraham
Michaela Barton
Chewe Chifuntwe
Tharaka De Silva
Sion Garnder
Prabath Kamalesei
Shaun McHugh
Senthil Murugesai
James Philip
Dharmend Prasad
Tom Seymour
Celeste Tong
Paula Weckert
Rosemary Yeoh

Alys Anderson
Lancy Cai
Ariningsur Cinintya
Mick Durakovic
John Garvey
Elisabeth Kerr
Peter McKinley
Poneh Nakhjiri
Michael Poole
Milana Ranieri
Liam Shanahan
Felix Tsang
Stephen Were

(c) NATA staff

Jennifer Evans
Melinda Sims
John Styzinski
Tony Vandenberg
Susan Harry
Danielle Dicker
Phillip Hill
Nirvana Cilingiryan
Jason Mitroussis
Tharien Klaumanns-Moller
Belinda McGann
Darina Ross

Chief Executive
General Manager, Business Services
General Manager, Operations and Technical
General Manager, Compliance & Governance
General Manager, Stakeholder Relations
Technical Manager
Quality Systems Manager
Operations Manager
Assistant Operations Manager
Accreditation Training Manager
Chief People Officer
Client Engagement Manager

Paul McMullen
Judy Smart
Andrew Griffin
Gillian Treloar
Naomi Aitken
Brendan Dunphy
Brendon Moo

Sector Manager - Calibration
Deputy Sector Manager - Calibration
Sector Manager - Legal & Clinical Services
Deputy Sector Manager - Legal & Clinical Services
Training Manager
Marketing Manager
Head of Marketing & Communications

(d) Invited guests

Russel McGree

Partner, Audit & Assurance Stuart Brown & Co

APOLOGIES

Mark Burgess
Tracey Hoytink
Sanmarié Schlebusch
Eric Swayn

1. WELCOME

The Chair declared the 2023 NATA AGM open and welcomed all members and guests to the meeting.

The Chair made an acknowledgement of country.

2. MINUTES OF 66th ANNUAL GENERAL MEETING

The minutes of the sixty sixth Annual General Meeting of the National Association of Testing Authorities, Australia held on 12 October 2022 were presented.

It was resolved:

AGM Res

No 167 “that the minutes of the sixty-sixth Annual General Meeting held via Microsoft Teams on 12th October 2022, be taken as read and confirmed.”

3. CHAIR’S ADDRESS

The Chair acknowledged NATA’s Board, Executive Management Team and Auditor.

Over the past year, we have navigated the post COVID world, weathering significant inflationary pressures which continue to impact the NATA business model. Whilst this has required some major reviews of NATA’s systems and processes, we have made solid progress in improving NATA’s financial position.

In 2023 NATA continued to step up its visibility, with a five city Why Accreditation Matters roadshow playing to near capacity audiences at each venue over May and June. Our marketing team continue to showcase the NATA story via the NATA website and social media.

I am always proud to see how NATA engages and indeed works collaboratively with both members and volunteers, regardless of the challenges that exist, as a natural part of what we do.

4. THE YEAR IN REVIEW

The Chief Executive noted the 2022-2023 financial results, highlighting NATA’s strong financial position overall. The Association’s financial reports for the financial year ending 30 June 2023 were accepted with no questions for the auditor.

Highlights noted over the twelve-month period included the successful outcome of the APAC Evaluation, including the addition of Biobanking to NATA’s scope of recognition, the 40th anniversary of the NATA/RCPA pathology program, the 10 year anniversary of the Sleep Disorders Services program run in conjunction with the Australasian Sleep Association and the implementation of the 2022 version of ISO 15189 for pathology facilities.

NATA’s visibility initiatives were also noted, including the Accreditation Matters roadshow conducted in 2023, the associated Accreditation Matters campaign stories and the Confidence In video campaign.

Looking to the year ahead the Chief Executive noted the pending signing of a revised Memorandum of Understanding with the Commonwealth and its importance to the standing of NATA and its Members. The new Strategic Plan, implemented in July 2023 was noted, including the Member Experience and Internal Excellence projects which are intended to benefit NATA's members and their interactions with the Association.

The Chief Executive also unveiled plans for NATA's two-day Accreditation Matters conference, scheduled for June 2024.

5. NEW BOARD APPOINTMENTS AND RETIREMENTS

The Chair noted the welcome reappointment of Mark Burgess and Eric Swayn to the NATA Board for additional three year terms.

6. GENERAL BUSINESS WITH QUESTIONS FROM MEMBERS

The Chair and Chief Executive fielded a question from Matthew Watton about the visibility of the work of the Members' Advisory Forum, agreeing that the work of this group is important to NATA's Members and much appreciated by, and useful to, NATA's Board and Executive Management.

The Chair declared the meeting closed at 12.35 pm.

Signed

Date